

**All Saints' CE Primary  
School**

**PERSON SPECIFICATION**

**Site Supervisor**



	<b>Essential Criteria</b>	<b>Desirable Criteria</b>
<b>Qualifications</b>		Maths & English GCSEs
<b>Experience</b>	High standards for work carried out including cleaning.	Previous experience of working in a school environment.  Accustomed to use of basic power tools.
<b>Personal Skills and Abilities</b>	Reliable and punctual.  Well organised and time efficient  Have the ability to work flexibly and have the motivation to try new initiatives  Competent in basic ICT.  Commitment to professional development, particularly in respect of safeguarding training.  Have a positive approach to challenges	General DIY skills  Good record keeping skills.  Ability to liaise with contractors and communicate effectively.
<b>Knowledge and Understanding</b>	Good all round knowledge of Health & Safety in the workplace.	Safeguarding procedures and an understanding of Keeping Children Safe in Education and the September 2025 update  COSHH, H&S, Legionella and Asbestos Awareness training.

<b>Ethos</b>	Supporting the faith of the school	Develop an understanding of the school's place within the community
<b>Personal attributes</b>	Approachable Enthusiastic Caring Patient Organised Self aware Good humoured Professional	