

**All Saints' CE Primary
School**



JOB DESCRIPTION

**Class Teacher – Year 1 /
Early years(1.0FTE)**

Purpose of the role

Making a significant contribution to the development and direction of the School in line with vision, values, aims and improvement plans and taking a role in monitoring and self-evaluation.

Ensuring safeguarding and welfare requirements have the highest priority and that young children's development is supported appropriately and effectively and their emotional and social needs are met.

Accountable to: Mrs Nicola Smallwood, The Headteacher

Responsible for: Teaching Assistants, Students and Volunteers.

SUBJECT LEAD TO BE DISCUSSED

Teaching and Classroom Responsibilities

- To be responsible for a class of children.
- Complete Long, Medium and Short Term Planning, including planning and preparing learning experiences and provision, to meet the requirements of the EYFS and whole school Curriculum, taking into account the needs, abilities and interests of all children.
- Ensure that all staff understand and follow the EYFS Statutory Framework and understand and effectively use Non- Statutory EYFS Guidance
- Teach children according to their educational needs making appropriate differentiations for individual children, including the preparation of Personalised Learning and Targeted Learning Plans
- Undertake and record formative and summative assessments of children's progress and development, including those with special educational needs, in accordance with the Schools' policies and procedures and the SEND Code of Practice
- To effectively use IT as a learning tool, to support home learning and as a management tool

Pupil Care

- To contribute to the development, organisation and implementation of the School's policy for the spiritual, moral, social and cultural development of pupils and their personal and health education.
- To show best practice in any intimate care situations, at all times protecting the dignity of the child.
- To contribute to the effective induction of any new pupils
- To promote a relational approach to behaviour which is inclusive but responsive for all, including approaches and supporting strategies to help children develop the ability to self-regulate
- To effectively build trusting and secure relationships with children and parents, working in partnership with parents to promote continuity and consistency
- To ensure that the School plays a constructive role in the life of the community and that its curriculum draws on the nature and resources of that community

Curriculum Development

- To contribute to the development, organisation and implementation of the School's curriculum and learning environment
- Create a well ordered, safe and secure learning environment which supports children's educational, social and emotional needs
- To contribute to School policies on curriculum, teaching and learning, assessment, recording and reporting
- Ensure that the learning and teaching forms a broad and balanced entitlement for all children and ensures continuity and progression
- Ensure that information on pupil progress is used to improve teaching and learning, to inform and motivate pupils and to inform parents
- Contribute to the policy and practice in relation to Home/ School Learning

Management

- To lead on and promote an attractive and effective learning environment which stimulates and enhances learning and enhances the appearance of the School
- To contribute to arrangements for the security and effective supervision of the School buildings, their contents and grounds, including aspects of health and safety.
- To maintain effective working relationships with external agencies and services contracted to the School and the Authority
- To contribute to good management practice by ensuring positive staff participation, and effective communication
- To ensure child focussed deployment of teaching assistants
- To contribute to staff development in relation to the induction of new staff / placement students and to personally pursue own CPD needs

School Community

- To provide information or reports to Link Governors or The Governing Body as required.
- To help in maintaining and developing effective communications and links with parents and to provide positive responses to concerns and problems regarding their children's education
- To look for opportunities to enhance and enrich the school and its value to the wider community
- To develop and maintain positive links and relationships with the community, local organisations and other agencies
- To consistently promote a positive image of the School and to be an enthusiastic advocate for the School in the wider community.